



# MOVING HOUSE CHECKLIST



## 1 MONTH BEFORE THE MOVE

- Check your lease for notification requirements.
- Get quotes from removalists.
- Book movers or rental van and arrange for friends to help if necessary.
- Start collecting your "unwanted goods" – use this as an opportunity to sell, give away or bin things you don't really need.
- Contact services such as gas and electricity for cancellations and reconnections of services.
- Schedule for internet and home phone services to be activated in your new property to minimise down time.
- Allocate a budget for your move.
- Inform your doctor, optometrist, dentist and other medical specialists of your upcoming change of address.
- Enquire about any changes to your insurance policies, including house & contents, and vehicle.
- Plan and measure where you want to put your furnishings.

## 3 WEEKS BEFORE

- If moving further away, remember to get a copy of your family's medical records and those of any pets.
- Back-up your computer and store the back-up safely.
- Notify your work, including payroll of your new address.
- If you have children, advise their school and have records transferred.
- Order or collect boxes to pack.
- Buy packing tape and big black markers to write on boxes.
- Start packing things unlikely to be used before moving including clothes.
- Enlist friends and family to help with your move.

## 2 WEEKS BEFORE

- Arrange the redirection of mail (though Australia Post), newspaper and magazine subscriptions and home deliveries.
- Finalise home and contents insurance to cover your new home from day one.
- Confirm removalist booking.
- Start using perishable food from freezer.
- Book cleaners for final clean – remember to keep your electricity and gas connected until after your house has been cleaned!

## 1 WEEK BEFORE

- Cancel local services like newspapers, lawn mowing etc.
- Use up as much food in the fridge as possible.
- Call TRUenergy to arrange gas and electricity to be connected at your new address at least four days before moving.
- Arrange connection and disconnection of all other services, e.g. water, phone, internet, pay tv.
- Contact service providers, including financial institutions and tax agent, to advise of change of address.
- Collect instruction books for stove, dishwasher, air conditioner for new owner.
- Make general repairs around the house.
- Clean oven.

## THE DAY BEFORE

- Disconnect your fridge and washing machines, and defrost your freezer.
- Dismantle furniture where possible.
- Create a personal box for essentials like medicine, toiletries, change of clothes, snacks, meals, kitchen essentials, pet food, soap and toilet paper for moving day.
- Unplug and tie up cords of appliances.
- Pack a 'first day bag' including all your usual bathroom needs.
- Collect all keys for the household including garage, gates, and any padlocks.

CONTACT US AT LEAST FOUR BUSINESS DAYS BEFORE YOU MOVE AND WE'LL ARRANGE FOR YOUR GAS AND ELECTRICITY TO BE UP AND RUNNING IN YOUR NEW HOME.

CALL NOW ON 133 466  
OR VISIT [TRUENERGY.COM.AU](http://TRUENERGY.COM.AU)



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## MOVING DAY

- Check things off your list as they go into the moving van.
- Check all cupboards before you leave.
- Return all keys to the real estate agent or new tenant.
- Lock all doors and windows.
- At your new home, test all keys and change locks if required.
- Turn hot water system off at old address.
- If using a removalist, check boxes with fragile items as soon as possible to check for breakages and to make insurance claims.
- Pack valuables like jewellery and important documents in a bag to take with you. Lock them in the car boot for safe keeping.
- Switch it on at your new address.
- Leave a note at your previous residence with your forwarding address.

## 1 WEEK AFTER

- Change driver's licence details.
- Arrange pick up/ return used packing cartons to removalist for recycling.
- Change your electoral roll details.
- Contact local council for a 'New Residents Kit'.

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